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Stephen Smeed
Smehu High School

Dear Mr. Smeed,

I am writing to apply for a position as a student at Smehu High school. I heard about your school from Mr. Kahu.

I have been a student at the Canadian International School of Hong Kong for nearly 11 years, having joined the school in January 2005. During my time at the school, I have been completing the International Baccalaureate (IB) programme from primary (Primary Years Programme) through to secondary education (Middle Years Programme). I believe that the IB curriculum has provided me with a diverse range of skills and experiences that would be beneficial to, and would allow me to succeed in, your institution.

At the Canadian International School, I received the International Baccalaureate Learner Profile 'Principled' award in May 2013 and the Citizenship Award in June 2013. I am currently an executive member of the secondary school horticulture club, a position I have held since August 2013, where my position is in public relations. The club specialises in gardening and plant-based initiatives throughout the school and has collaborated with Global Issues Network clubs to help with their initiatives. I have also received the single-subject award for music in February 2014 and achieved grade 8 flute and grade 5 piano from the Associated Board of the Royal Schools of Music, showing my interest and proficiency in music and the arts. I have also participated as a delegate in several Model United Nations conferences.

It wish to arrange an interview with you so that we may discuss my suitability and qualification for a position at your school. I may be reached by email at sophiak2018@cdnis.edu.hk or by telephone at +852 2525 7088.

Thank you for your kind consideration.

Yours sincerely,

Sophia Kee